

MINUTES

REGULAR MEETING OF THE KENDRICK CITY COUNCIL

January 18th, 2022

The meeting was held at the Kendrick Fire Hall at 6:00 PM. The Pledge was said, and the meeting was called to order at 6:00 PM on January 18th, 2022.

Those present:

Keith Wilson, Jesse Wegner, John Wegner, Laurine Hazeltine, Jennifer Perrigo, Val Norris, Council members: Paul Rush, Zach Voglewede, and Rose Norris, Mayor Patty Appel, City Maintenance- Jake Lustig, and City Clerk- Nadine Towne

1) Consent Agenda:

A. Minutes: Council member Zach Voglewede made a motion to accept the minutes from December 21st, 2021. Council member Rose Norris second the motion, all in favor, motion carried.

B. Disbursements: Council member Zach Voglewede made a motion to accept the disbursements in the amount of \$20, 405.40. Council member Paul Rush second the motion, all in favor, motion carried.

Swear in New Mayor and New Council (Presentation of Certificates)

Mayor Patty Appel thanked everyone for the support she has been given the last 2 years as the Mayor. She expressed how grateful she was to have had the Council she had to work with and how she looks forward to seeing how the next few years go



with the Wastewater upgrade and other projects still going on in the City. Mayor Patty swore in Rose Norris as the new Mayor for the next 4 years. Mayor Rose then swore in the new Council members Jesse Wegner for her 4 term and Keith Wilson for his 4-year term.

2) Unfinished Business :

A. Time Clock at City Hall (Action Item) The City Clerk Nadine Towne explained that she is the only employee in city hall and can keep track of her hours on her timecard. Having a time clock for just 1 employee doesn't make good use of it. Council member Jesse Wegner made a motion to move the time clock from City Hall to swimming pool office for the lifeguards. Council member Paul Rush second the motion, all in favor, motion carried.

B. Counter for City Hall(Action Item) The City Clerk Nadine Towne asked if the Council would approve a counter for her office so that her day-to-day paperwork is not visible for the public to see when they come in and sit at her desk to pay their City bill. The Council discussed it at length and decides to table it for now. The Council will see what kind of office could be added to the new City shop at a later date.

C.

3) New Business:

A. Accept the resignation of Council member Carol Bradford (Action Item)

Mayor Rose Norris read the resignation letter from council member Carol



Bradford. Council member Jesse Wegner made a motion to accept Carol Bradford's Resignation letter. Council member Paul Rush seconded the motion, all in favor, motion carried.

B. Consider the appointment of the vacant City Council seat (Action Item)

Mayor Rose Norris asked the Council to accept the appointment of Zach Voglewede To the council. Zach just finished his term. Mayor Rose Norris stated Zach is up On the wastewater project and several of the other City projects and it would be a good time to keep him on in his current seat. Council member Jesse Wegner made a motion to appoint Zach Voglewede to finish out Council member Carol Bradford's 2-year term. Council member Keith Wilson seconded the motion, all in favor, motion carried.

C. Snow Removal: What the City is willing to do for residents (Action item) City maintenance Jake Lustig ask the council what they expect of him when snow plowing for the community. The council stated they would like to see more than two car widths of snow plowed off the city streets. As a community everyone needs to make sure to move their cars off Main Street when it is snowing to allow for plowing to clean off the highway. The city will work on posting flyers for next winter.

D. Bids for Mini Excavator (Action Item) Jake was able to acquire 3 different bids for a Mini Excavator. (1) John Deere \$76,000 brand new with warranty, closed cab



(2) CAT \$91,000 with warranty (3) United Rentals no warranty has 2000 hours for \$64,500 and Roach construction open cab 4000 hours no warranty \$34,000. a trailer will still need to be purchased to transport the mini excavator. Council member Keith Wilson made a motion for the city to purchase the John Deere mini excavator. Council member Zach Voglewede seconded the motion, all in favor motion carried.

E. Consider another streetlight at the South end of town on the S curve. (Action item) Tony Shipman brought to the city's attention the lack of lighting at the South end of town on the S curve. He asked if the city would consider another streetlight there as that corner is very dark. Matt Anderson who works for Avista utilities has already looked at the location and agreed that a light could very easily be added. The city will speak to Avista utilities concerning the cost of another streetlight for the city. The Council will decide at the February 15th council meeting.

F. Location of new city shop and cost (Action Item)

The current shop is in poor shape and the back wall is blown out. There have been several discussions concerning where the new city shop should be. The shop needs to be centrally located in town for ease of access for maintenance of the city. City maintenance Jake is looking at placing the new city shop on the existing pad next to City Hall. Jake will be looking at sizes and costs for the next City Council meeting.

G. Consider Hiring Randy Clemenhagen as an on-call Snow removal help (Action Item) tabled until next month

4) Public Comments/ Audience Comments: Jenny Perrigo asked about the Cities new web site and when it be up and running. Mayor Rose Norris explained she was working on the content and pictures still and it should be up and running in March.



Tony Shipman asked how far back will the minutes go online? The City has not made a decision on that yet.

5) Staff Reports:

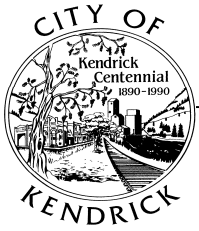
Jake Lustig – Public Works/Maintenance

Jake has added his monthly maintenance report please see attached to the minutes. Jake will test for class two backflow license. DEQ Once a backflow license for operators. Jake will be setting up a meeting with DEQ to explain why we need an extension for the wastewater upgrade project timeline. All of the council would like to be at this meeting so we will post a Special meeting when we have a date and time available. The city needs to find out from Dodd at CEDA what our finance timeline is. There will be a meeting set up with Juliaetta in February to discuss pursuing land application. Nick & Autumn who are the owners of the Kendrick Garage would like to hook up to the city sewer. They have a connection on their lot they are just not hooked up. Jake would like to look into getting funding to curb and gutter the West side of Hwy 99 and address the “duckpond” at 102 Elaine Street with the water drainage he has been talking to Scott at Keller and associates and will have more information concerning this project as it becomes available.

Nadine Towne- City Clerk/ Treasurer

Nadine is still working on the Audit and year end reporting. She, the mayor, Jake and will be taking an Excel training class in the next week with the State of Idaho online.

Nadine will be checking in with Consolidated plumbing to find out the shipping status on the new meters.



6) Adjourn:

Council member Zach Voglewede made a motion to adjourn the regular meeting at 7:13 PM Council member Jesse Wegner second the motion, all in favor motion carried.

EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1))

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student: (Action Item)