

MINUTES

REGULAR MEETING OF THE KENDRICK CITY COUNCIL

Kendrick Idaho

February 15th, 2022

The meeting was held at the Kendrick Fire Hall at 6:00 PM. The Pledge was said, and the meeting was called to order at 6:00 PM on February 15th, 2022.

Those present:

Fire Chief -Val Norris, Bert Brocke, Eric McDowell, Council members: Paul Rush, Zach Voglewede, Jesse Wegner, and Mayor Rose Norris, City Maintenance- Jake Lustig, and City Clerk- Nadine Towne and Tony Shipman

Amend the Agenda: Council member Zach Voglewede made a motion to amend the disbursements from \$24,421.91 to \$24,531.91 also to change the order of the agenda and move H under New Business to the top of the agenda A under unfinished business. Council member Paul Rush second the motion all in favor motion carried

1) Consent Agenda:

A. Minutes: Council member Zach Voglewede made a motion to accept the minutes for January 18th, 2022, council member Keith Wilson second the motion all in favor motion carried.



B. Disbursements: Council member Jesse Wagner made a motion to accept the disbursements in the amount of \$24,531.91. Council member Zach Voglewede second the motion, all in favor, motion carried.

2) Unfinished Business :

H. Well #4 land /Quick claim deed with Brocke's (Action Item)

B. Approve the addition streetlight and cost at the West end of town in the S Curve.(Action Item)

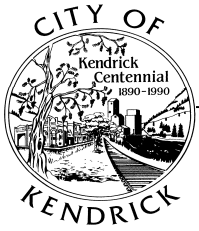
The Council agreed that another streetlight at the west end of town in the S curve Is in the best interest of the community. Along with 3 more at the City lagoon yard. Each light will cost \$12.00 a month. Council member Keith Wilson made a motion To accept the 4 new lights with additional cost of \$48.00 per month. Council Member Zach Voglewede second the motion, all in favor, motion carried.

C. Bids and Size of the new City shop. (Action Item) Tabled until March Meeting



3) New Business:

- A. Surplus Truck Open Bid – Mayor Rose Norris opened the (1) sealed bid. Chris Eden offered the city \$2,001.00. Council Member Zach Voglewede made a motion To accept the sealed bid of \$2001.00 from Chris Eden. Council member Jesse Wegner second the motion, all in favor, motion carried.
- B. Eric McDowell -Lions Club – Would like to discuss a reader board at Brocke’s – Eric McDowell explained how the reader board would work for the Community. He is getting all his paperwork and approvals from the city together Before he can apply for a permit from ITD. The reader board would sit on George F. Brocke & Sons property and will be maintained by the Lions Club. The Lions Club will sell subscriptions for the reader board to cover the cost of the Power and upkeep of the reader board. Eric needs a copy of the minutes from this meeting to show the City’s approval for ITD. Council member Jesse Wegner made a motion to give the Cities support for a reader board for the City of Kendrick Council member Zach Voglewede second the motion, all in favor, motion carried. Eric McDowell also asked about setting up a Health Screening van on 5th st. for Locust Blossom . The Council also suggested it could be parked



in front of the Gritman Medical clinic building.

C. IRWA Spring Conference Dates – Jake will be attending the Conference March 8th-11th. This will satisfy his CEU's for the year.

D. Sheriff Contract Time (Action Item)

The City's current contract time is for 6am-7pm for mostly speeding and traffic violations. Sheriff Tim Besst seems to think the City needs to amend their contract times to 12-5 am or 4-9 am. There is a need for the times to be a bit different now and then to include the truck hours as there is a concern for speeds and noise. The council if the City needed to maybe see if they need to add a few more contract hours if the budget permits. The council also asked about getting the speed limit changed . The city needs to talk with the County Commissioners on that subject. The Council opted to keep things as they are for the time being.

E. Council President (Action Item)

The mayor requested that since Council member Zach Voglewede was already Council President that he stays in that position. Council member Jesse Wegner made a motion to keep Zach Voglewede as Council President. Council member Keith Wilson second the motion, all in favor, motion carried.



F. Barking Dogs (Action Item)

City hall has received numerous complaints concerning barking dogs as well as loose dogs. Nadine the clerk and mayor Rose Norris have sent out several notices to folks reminding them there is a city ordinance concerning the barking dogs and loose dogs. Latah county sheriff dept has been notified and will be enforcing the ordinance on the Cities behalf. The city sends out 2 letters notifying the dog owner again before she contacts the Sheriffs dept. The Council has asked that the letter include a response from the dog owner to verify that the owner has received the letter.

G. Jake -Work days (Action Item)

Jake the City Maintenance ask the City Council to allow him to work 10hr days. March 1st -Oct. 31st, Tuesdays -Fridays. Thru the winter months he would continue With the 5days a week 8 hrs. a day. Council member Keith Wilson asked if he Would be in contact with the City? Jake stated he would be in touch with the City. Council member Jesse Wegner asked what day he would be off. Jake stated he would be off on Monday's. The council asked if Monday was a paid holiday would he take the next day off? Nadine the City clerk stated yes he would be off the next day. Council member Zach Volgewede made a motion for Jake to work 4-10-hour days March 1st thru Oct. 31st. Council member Jesse Wegner second the motion, all in favor, motion carried.

A. Length of Stay in the RV Park (Action Item)

The Council has been working on the length of long term stays at the City RV Park. The RV Park was never intended for the use of "living" in. The council would like to see the cost of electricity for the last 2 years and the income . Council member Keith Wilson stated he would like to have a length of stay no longer than 6 months. Council member Zach Voglewede stated he would be okay if more was needed that the RV owner reapply with the City for 6 more months.



Council would like to keep 6 spots open for short term RV's and 2 spots for long term (6 months).

The Council asked if the long-term spots could have their power metered? Avista Power will do that for the city. It will cost approx. \$ 2000.00 per power pedestal. The City has space #8 down at the end of Pike St. , should that be kept as long term? The Council stated there should be some sort of renting requirements ie. viable source of income, credit check, and reference?

4) Public Comments/ Audience Comments: No Comments

5) Staff Reports:

Jake Lustig – Public Works/Maintenance: Jake handed out his monthly report, please see attached. Jake has been working with the University of Idaho in doing some wastewater sampling for COVID-19. The university of Idaho would like to set up a larger sampler system for some time when they are finished with their study they would like to give the sampler system to the city of Kendrick. Jake would like to see about getting a sewer camera system and share it with the City of Juliaetta. Jake will be working on sending the pool chlorination testing equipment to Santa Barbara for calibration within the next few weeks. Brian Woods from Start 2 Coat Finish should be here in the next few weeks to finish the painting of the pool.



Nadine Towne – City Clerk /Treasurer: Nadine explained that she has been working with Community Action on behalf of some of the residents in the community struggling with their water/sewer bills. She has received payment for several of the accounts who are receiving assistance. Nadine let the council know that she will be closing the office door one day a week to thru traffic to pull and compile all the documents for the Audit. Mayor Rose Norris also brought up that July 1st, 1947 was the dedication of the War memorial pool. This year marks the pools 75th birthday. We would like to celebrate with a birthday party in the park on July 1st, 2022. There will be more to come on that.

6) Adjourn:

Mayor Rose Norris asked for a motion to enter into executive session.

Council member Zach Voglewede made a motion to enter into at

EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1)

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student: (Action Item)

with a roll call vote at 7:45 pm. Council members Jesse Wagner, Paul Rush ,Zach



Voglewede, Keith Wilson, Mayor Rose Norris, City Clerk/Treasurer Nadine Towne, and Public Works/ Maintenance Jake Lustig.

Council member Zach Voglewede made a motion to leave Executive session and return to the regular meeting at 8:05 pm. Council member Paul Rush second the motion, all in favor, motion carried.

Council member Zach Voglewede made a motion to adjourn the meeting at 8:05 pm

Council member Jesse Wegner second the motion, all in favor, motion carried.