



MINUTES

REGULAR MEETING OF THE KENDRICK CITY COUNCIL

DECEMBER 15TH, 2020

The meeting was held in the Kendrick Fire Hall at 6pm. The Pledge was said, and the meeting was called to order at 6pm.

Those Present:

Council members: Carol Bradford, Paul Rush, Zack Voglewede, and Rose Norris, Mayor Appel,

Public works/ Maintenance-Rob Clemenhagen, Treasurer/ City Clerk- Nadine Towne And Fire Chief- Val Norris.

A) Minutes: Zach Voglewede made a motion to approve the minutes for Nov.17th2020

Rose Norris second the motion, all in favor motion carried.

B) Disbursements: Council member Rose Norris asked about the cell phone bill and if it is set up for the city clerk, Nadine the city clerk, explained that no she does not have a city cell phone, nor does she want a city cell phone. Council member Rose Norris also asked where the city is using Clearwater power, Rob stated it is at the spring and the AmeriGas gas bill is for the lagoon and Coulier Electric they came out to help trouble shoot the mother board for the wells. Council member Carol Bradford asked about the rate increase for the wastewater project. Zack made a motion to approve the



disbursements in the amount of \$14,091.89. Rose Norris second the motion, all in favor, motion carried.

2) Unfinished Business:

A) 102 Elaine St.- Duck pond. Nick Rales & Ken Helm came and talked to the Mayor and Council member Rose Norris concerning what ITD can do in helping with the water issue. Ken Helm sent paperwork of an in-ground drain over for the council to look at. Basically, ITD can do nothing for the city at this time. Even if the City applied for any grant money thru the state it would not be available until 2028. Levi Bruce will walk it and see what he can do for the city. We will follow up as things fall into place.

B) Carol Bradford's' easement at 409 N Kirby. The Mayor walked it with Carol, and she is requesting the council come up and walk the property, as it is up to the council to decide whether they will grant her that corner a permanent piece of property. She is willing to pay the attorney fees to have that done if the council agrees.

3) NEW BUSINESS:

A) Hill and Valley Garden club: Moved to January's meeting.

B) Val Norris the Fire Chief gave a summary of the new brush truck it is a 2008 F450 Ford Extra cab, gas motor for \$7000 it has 45,000 miles on it with all the extras. They would like to be able to add some of the items to make it more useful to the fleet. The old truck is an 84 Chevy 1 ton, its third life. The deuce and a half will also be sold. The Fire department has used about 1/3 of the department budget already and has more projects to do to upgrade the parts on the trucks for better equipment use. The Fire department is asking for the cost of the new brush truck to come out of the general fund (430200 Equipment upgrade). The Fire Department would put the funds from the surplus sale of the two old trucks back towards the general fund. There is a possibility of housing the water tender in the "old garage" and the Fire department will at some point need to seek the cities



approval for that as well. The Fire Chief would like to look further into the clearing and moving dirt behind the “old garage”. Housing the water tender inside where it does not have to be drained at the end of every season is the best way to be able to store it. The Fire Department also has a request in to the state for a mobile water pump that will be staged at Brocke’s warehouse. The Fire Department’s insurance rating has gone from a 7 to a 5 so having this brush truck would be to the community’s benefit as well.

Council member Carol Bradford asked the Fire Chief to clarify, he’s asking the City Council to approve the purchase from the General Fund Budget and when he surplus’ the other vehicles that the money go back to the City’s General Fund? The Fire Chief stated that is correct.

Carol made a motion to the buying of the new brush truck for \$7000. In exchange the sale of the old trucks going back to the city general account. Council member Rose Norris excused herself from the voting. Zach Voglewede second the motion, all in favor motion carried.

C) Alison Daley Tiny House in Space #6.

Nadine Towne the City Clerk clarified that at no point in the conversations with Ms. Daley did she say she was moving in a “tiny house/ prebuilt shed. All the residents in the RV park are working on or have given me a current copy of their registration. I tried to explain to Ms. Daley that the “tiny house/ shed is not on a trailer and therefore cannot be in the RV park. Ms. Daley explained she has a trailer for it she just needs someone to modify it for her. The City Clerk made a couple of phone calls on Ms. Daley’s behalf and found her a spot in Juliaetta at Baker’s Garden. She now has no way of getting it there. The Council suggested Ed Groseclose to help her get it moved.

Mayor Patty asked for a Council member to make a motion that the RV park is for Recreational Vehicle, registered as a Recreational Vehicle, and Licensed with a vin number. Council member Rose Norris made a motion that the RV park is for



recreational vehicles registered as a recreational vehicle and licensed with a Vin number council member Carol Bradford second the motion, all in favor motion carried.

D) Plexiglass on the City Clerks Desk:

Council member Carol Bradford asked if a plexi- glass shield could be put on the City Clerks desk to protect from COVID-19. Nadine Towne the City Clerk has a box of masks on her desk and hand sanitizer. She herself does not wear a mask in the office. Folks are more than welcome to wear a mask in the office. The drop box is available at the front door of the office for patron s to leave their bills. Council member Zach Voglewede suggested that there be a note on the City Hall door that states "I do not wear a mask but if you would like me to put one on, I would be happy too".

E) Nuisance order:

There is nothing in the City's ordinance concerning this. Could the City send a letter to the landowner asking that the property be cleaned up.

4) Public Comments:

5) Staff Reports:

A) Rob Clemenhagen- Public Works/ Maintenance – Rob tried to call the Tree trimer and got no answer. He has been sanding the streets as needed other than that, just the day the day to stuff.

B) Nadine Towne- City Clerk/ Treasurer- Nadine let the council know that there is now a safe in the City Hall. Rob was able to install and secure it for her. Today Rob and Nadine had a meeting with the Andy Wilson from Consolidated Supply concerning getting the new meters and readers for the residents of Kendrick.



With the left-over CARES ACT money Nadine has submitted a preapproval for 8 new meters and a handheld receiver that will make reading meters a lot more efficient. The city has several meters that are needing to be replaced due to age. Nadine was able to get this system has already been intergraded with the City's software. The long-term goal is to get the meter reading down to a transponder that will read meters within minutes and will upload to the software automatically. All of the CARES Act receipts have been submitted and are in the pending process. The clerk is still working on getting the checking accounts all reconciled and the reports together. The City has 1 serious delinquent water bill and that at this time the water has been shut off. They resident is working to get this taken care of the landlord was also sent a letter informing him of the situation. The clerk also pulled together the last 3 months of power bills for the RV park for the council to look at to see how much electricity is going up in the winter months for the RV park. The Council will discuss raising the monthly rates for the RV park on the next agenda.

Council Member Rose Norris made a motion to go into EXCECUTIVE SESSION IN ACCRODANCE WITH IDAHO CODE 74-2069(1) (B) To Consider the evaluation dismissal or discipline of or to hear the complaints charges brought against a public officer, employee, or staff member or individual agent or public-school student: (Action Item)

Council member Carol Bradford 2nd the motion, all in favor, motion carried.
Roll call: Council members: Carol Bradford, Paul Rush, Rose Norris, Zach Voglewede, and Mayor Patty