



## Minutes

### REGULAR MEETING OF THE KENDRICK CITY COUNCIL

January 19th, 2021

The meeting was held at the Kendrick Fire Hall at 6:00 PM. The pledge was said in the meeting was called to order at 6:01 PM

Those present:

Dan Brown, Barb Heimgartner, Raina Weyen, Ryan Rahder, Council members Paul Rush, Zach Vogelwede, Carol Bradford, Rose Norris, Mayor Patty Appel, Public works/Maintenance- Rob Clemenhagen, Treasurer/ Clerk- Nadine Towne

- Minutes:

Council member Zach Voglewede made a motion to approve the minutes for December 15th, 2020. Council member Carol Bradford second the motion, all in favor motion carried.

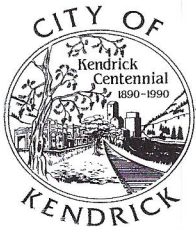
- Disbursements:

Council member Rose Norris asked for the expenditure year to date budget.

Zach Vogelwede made a motion to accept the disbursements in the amount of \$7410.86 Council member Rose Norris second the motion, all in favor motion carried.

- Unfinished Business:

Personnel Policy starting with page 16 The city of Kendrick provides comprehensive health insurance to employees and offers family coverage at the employees option and



the employees expense. Page #17 there is a \$300 eye care for full-time employees every other year. There is also an added clothing allowance on the anniversary of your hire date full time employees budget allowing. Overtime will be on an as needed emergency only basis with approval. Council member Rose Norris made a motion to accept the Personnel Policy, Zach Vogelwede second the motion, all in favor motion carried.

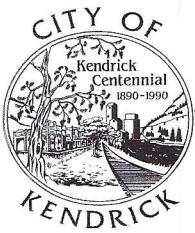
The Duck Pond at 102 Elaine St.: Nothing to report as of yet the Mayor and Levi Bruce haven't been able to meet up and look at it.

Mayor Patty will hand deliver the notice to Ms Alison Daley in space #6 in the RV park with the Tiny house. The question also brought up to the Council was is there a limit on length of stays in the RV park. As of yet there is none.

Hill and Valley Garden Club:

Discussed putting in New Welcome to Kendrick signs. Council member Rose Norris advised them to get in touch with Talon Alexander about his new tiger country signs and see if they could incorporate them. Barb Heimgartner stated they would.

B) Mt. Waterworks -Ryan Radher: Bill Burke was in the field to see if he could find any land owners who would be willing to sell the City a portion of their land for the new wastewater project. He wasn't able to get any of them to sell. We need to find approximately 100 -120 acres to run an irrigation system on. It can be used still as a hay ground. We are coming up on a deadline and may have to look at other possibilities for this project. 1) Would be emanate domain. The City needs to discuss with the attorney Will Herrington how to go about this process. 2) Piping to the Clearwater River. The City needs to find out what the USDA grant will look like for this, what DEQ permits are, and what is CEDA's requirements. The City is coming close to the end of the land acquisition timeline and the city either needs to change the plan altogether or ask for an extension on the bond. Mt. Water works has been doing what they can for the City of Kendrick but it comes at a cost. The Council, the Mayor, and Rob- Maintenance has also been reaching



out to see if any landowners are interested in selling land to the City and still know one is showing any interest.

F) RV Park:

Starting April 1st. 2021 the monthly rate will go from \$425. to \$500. a month

Council member Carol Bradford made a motion to raise the monthly rate, Council member Rose Norris 2nd the motion, all in favor, motion carried.

Chris Kochsmeier asked if the rate increase will cover the utilities for the RV park? The Council will discuss at a later meeting.

C) City Staff Bonuses:

Council Member Zach Voglewede made a motion to allow city employee bonuses if the budget allows, Council member Rose Norris 2nd the motion, all in favor, motion carried.

Dog License:

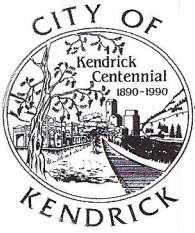
The year 2020 dog license will be consider the life time license for that dog. Council member Zack Vogelwede made a motion that the 2020 dog tag will be the life time license for that dog, Council member Rose Norris 2nd the motion, all in favor, motion carried.

Notary License:

Council member Zach Vogelwede made a motion that the City Clerk, Nadine Towne get her Notary License for the City of Kendrick, Council member Paul Rush 2nd the motion, all in favor, motion carried.

Audience Comments:

Chris Kochsmeier: She asked where are the 15 mile an hour speed signs and could a few more be put up in the alley at her end of town. She stated that there has been a lot of



speeding cars down towards the Coleman Oil building (103 1st.) . She asked if there could be notices put out on the days that the streets are being swept so they can move their extra cars off the street? The parking strip in front of their house has been used by the neighbors and has left huge indents in the strip. She asked if the city could fill those in with dirt so the grass can grow back in there. She also asked if the City can make sure the street is plowed in front of her place of business at 408 Main St. She asked if the City has a time limit/current license & registration for trailers/ vehicles parked on Main St.

#### Staff Reports:

##### Rob Clemenhagen: Maintenance Report

The Juniper bush at the bottom of 9<sup>th</sup> st. needs to be trimmed back.

There have been several complaints concerning the slush and plowing of the city streets.

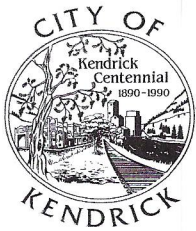
The Council has approved the use of the City pickup to be driven back and fourth to Rob's home. The Council has asked for a monthly milage report.

The Mayor has asked for an inventory for all the cities keys and what they go to. The Mayor has also set up a desk calendar for Rob to list daily and for the community to ask for things to be done.

The Mayor and Council will set up a Special meeting for Robs job evaluation. The Mayor and the Council will look over the job description Rob has given them. The Council has also asked for a full tool inventory and will allow the purchase of new tools as the budget permits.

##### Nadine Towne: City Clerk/Treasurer Report

Nadine gave her update on the Preapproval for the new meters and a hand held reader. The state has approved the funds thru the CARES Act.



The clerk has been asked to bring the payroll timecards and reports to the meetings for the Council to go over. She has also been asked if the new owners have asked about a special use permit for the Wells Fargo building? As of yet they have not. She was also asked about the building codes and what Jim Youmen has to say concerning the building.

The Mayor asked for a motion to go into Executive Session per Idaho Code. Council member Rose Norris made a motion to go into Executive Session, Council member Zach Vogelwede 2<sup>nd</sup> the motion, all in favor, motion carried.

Roll Call: Mayor Patty Appel, Council member Paul Rush, Rose Norris, Carol Bradford, & Zack Vogelwede.

Meeting Adjourned @7:50 pm

The Executive Session adjourned @ 8: