



MINUTES

REGULAR MEETING OF THE KENDRICK CITY COUNCIL

December 21st, 2021

The meeting was held at the Kendrick Fire Hall at 6:00 PM. The Pledge was said, and the meeting was called to order at 6:00 PM on December 21stth, 2021.

Those present:

Keith Wilson, Council members: Paul Rush, Zach Voglewede, and Rose Norris, Mayor Patty Appel, City Maintenance- Jake Lustig, and City Clerk- Nadine Towne

1) Consent Agenda:

A. Minutes: Council member Zach Voglewede made a motion to accept the minutes from November 16th, 2021. Council member Paul Rush second the motion, all in favor, motion carried.

B. Disbursements: Council member Zach Voglewede made a motion to accept the disbursements in the amount of \$81,056. 17. Council member Rose Norris second the motion, all in favor, motion carried.

2) Unfinished Business :

A. URETEK and Start 2 Finish bills- The final bill for URETEK was \$50,653.00. Council member Rose Norris made a motion to accept the bill at 50,653.00. Council member Zach Voglewede second the motion, all in favor, motion carried. The bill to Start 2



Finish is \$4,900.00 council member Zach Voglewede made a motion to accept the bill at \$4,900.00. Council member Paul Rush second the motion, all in favor, motion carried.

B. Sponsor letter for Pool Support-

The council agreed on the letter council member Rose Norris wrote up with some minor wording and spelling changes council member Zach Voglewede made a motion to accept the letter. Council member Paul Rush second the motion, all in favor, motion carried.

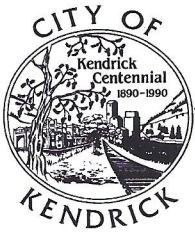
C. Length of Stay at the RV park- tabled for now

3) New Business:

A. Approval for Canvassers- Council member Zach Voglewede made a motion to approve the canvassers for the voting year 2022. Council member Paul Rush second the motion all in favor, motion carried.

B. Will Herrington Contract for Services-Council member Zach Voglewede made a motion to approve and continue the contract as is from Will Harrington. Council member Rose Norris second the motion all in favor, motion carried.

C. Energy Assistance Program-City clerk Nadine Towne explained how Community Action can help with the energy assistance program for people in the community who are behind on their water bills. The city of Kendrick will need to become a vendor so that payments can be made to the city of Kendrick from Community Action. Council member Rose Norris made a motion to accept the energy assistance program. Council member Zach Voglewede second the motion, all in favor, motion carried.



D. First Step Internet Website contract- council member rose Norris explained how the contract will be set up with first step Internet and how there is a onetime fee and a monthly maintenance fee. The fees for first step Internet can be taken from the ARPA funds as this falls under the ARPA guidelines. Council member Zach Voglewede made a motion to accept the contract for First Step internet. Council member Paul Rush second the motion, all in favor, motion carried.

E. Surplus Army Truck-There are no bids currently for the surplus of the Army Truck. The city clerk Nadine Towne will rerun the ad for January 2022 meeting.

F. (Action Item) Agenda Amended to add the Discussion of getting 2 desk top computers and 3 screens for City Maintenance and the Mayor. Council Member Zach Voglewede made a motion to discuss getting 2 new computers and 3 screens for the City Maintenance and the mayor. Council member Rose Norris second the motion, all in favor, motion carried.

Computers are needed for the city maintenance and for the mayor. Jake City maintenance is able to set up wastewater reports and water reports to be come in directly to a software program and download into the state system. He can run all his own testing from his system. The in coming mayor is setting up the new city website and will be able to manage it from her desk. Council member Zach Voglewede made a motion to purchase 2 new computers and 3 screens for the City maintenance and the in coming mayor. Council member Paul Rush second the motion, all in favor, motion carried.

4) Public Comments/ Audience Comments:



5) Staff Reports:

Jake Lustig – Public Works/Maintenance

Jake gave his monthly maintenance report (please see attached). He would like to see that we get an updated MOU (mutual with Juliaetta for the street sweeper and see if we can include a sewer camera.

Nadine Towne- City Clerk/ Treasurer

Nadine is now a Notary for the City of Kendrick. She asked if the council would consider taking out the time clock in the office as she is the only employee in the office and moving it to the pool for the lifeguards to use for the summer. She also asked if Jake the city maintenance could help make the office less comfortable for folks to sit for long lengths of time as it takes away from her clerical duties. Nadine stated that she would be gone January 13th and 14th.

6) Adjourn:

EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1))

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student: (Action Item)

Mayor Patty asked for a motion to go into Executive Session in accordance with the Idaho Code 74-206(1)

Council Member Zack Voglewede made a motion to go into Executive session in accordance with the Idaho code 74-206(1) Council member Paul Rush second the motion, all in favor, motion carried.



City of Kendrick

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Roll Call: Mayor Patty, Council members Zack Voglewede, Paul Rush, Rose Norris, City Clerk Nadine Towne, and City maintenance Jake Lustig.

Council member Rose Norris made a motion to come out of Executive Session at 7:19pm Council member Paul Rush second the motion, all in favor, motion carried.

Council Member Zach Voglewede made a motion to Adjourn the regular meeting at 7:20 pm. Council member Paul Rush second the motion , all in favor, motion carried.