



MINUTES

REGULAR MEETING OF THE KENDRICK CITY COUNCIL

Tuesday April 19th 2022,

Kendrick Idaho

The meeting was held at the Kendrick Fire Hall at 6:00 PM. The Pledge was said, and the meeting was called to order at 6:00 PM .

Those present:

Latah County Deputy Kyle Gehrlein, Laurine Hazeltine, Jenny Perrigo

Council members: Paul Rush, Zach Voglewede, Jesse Wegner, Keith Wilson, and Mayor Rose Norris, City Maintenance- Jake Lustig, and City Clerk- Nadine Towne

The agenda was amended to include the hiring of Justin Cope as back up operator for Jake Lustig City Maintenance. (Action item) Council Member Zack Voglewede made a motion to amend the agenda to include the hiring of Justin Cope as back up operator. Council member Jesse Wegner second the motion, all in favor, motion carried.

1) Consent Agenda:

A. Minutes: Council member Jesse Wegner made a motion to accept the March 15th ,2022 minutes . Council member Keith Wilson second the motion, all in favor, motion carried.



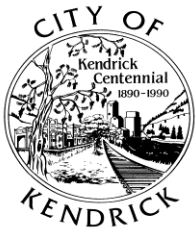
B. Disbursements: Council member Zach Voglewede made a motion to accept the disbursements in the amount of \$ 24,389.86 . Council member Jesse Wegner second the motion, all in favor, motion carried. Council member Jesse Wegner asked about the Inland Cellular bill. Nadine the City Clerk explained that it covers the Pool phone and the City maintenance phone.

2) Unfinished Business :

A. Well #4 property -Deed (Action Item) Tabled for now. The city is still waiting to hear from the surveyor. He has checked out all the information for well site #4. He stated he will be getting in touch with the City soon. The council may have a Special meeting before the May meeting to make a decision if the surveyor is able to compile all the needed information.

B. Survey pins of Wheeler St./ Cameron St. (Action Item) Tabled for now. There is a City drain through the apartments driveway. The City Council will be addressing this information as they receive it.

C. Sheriff contract (Action Item) The Council was given a copy of the contract letter. The letter is with the Sheriff's legal dept. awaiting approval. Council member Zach Voglewede made a motion to approve the contract letter with the changes discussed At the previous Council meeting. Council member Jesse Wegner second the motion, All in favor, motion carried.



3) New Business:

A. Janet Zarate – ITD Speed Zones – Janet was not present for the meeting. She did send an email outlining of the States findings concerning the traffic pattern through the City of Kendrick. Currently ITD feels that the Speed limits are good through the city (Please see attached report). Janet did agree that the High School needs more signage to make drivers aware there is a school zone.

B. John Deobald -Developing Bulk Plant property(next to City Hall)(Action Item)
John gave a brief history of the Old Bulk plant property. He expressed that he would like to continue to clean up the property and make 4 RV spots. He stated 2 would be for his personal use and 2 he would rent out. He asked that the City consider still giving him a variance/lease for 15'x110' of Railroad St. adjoining the subject property. This would accommodate parking. John did present to the council a draft as to what he would like to do to update the property and bring in new services , such as power and water and sewer. No decisions were made by the Council at this meeting as they would like to look into the details of this project first. The Council will continue to discuss this plan until they come to a decision.



C. Skip Chilberg -Farmers Market vendor parking (Action Item) Skip has requested that the City allow for a snack truck to be parked at the RV dump for weekend traffic. The City Council would like more information before they consider this. The Council has asked that Skip Chilberg come to a meeting to explain his idea.

D. Hiring of Summer help(Action item) Jake explained that he spoke to Skyler Miller (2021 Summer help) Skyler stated he will be back for Summer 2022. Council member Zach Voglewede made a motion to keep Skyler Miller on for summer help. Council member Jesse Wegner second the motion, all in favor, motion carried.

E. High School Concession stand (Action Item) The Kendrick High School has submitted their plans for a new Concession/ Locker room. The City has been in contact with John Smith the commercial building inspector for the City of Lewiston who has directed the School and the City as how to get the plans approved through the State of Idaho. Jake the City maintenance supervisor will be tapping in a



water service for the project. The school hopes to break ground on the 25th of April. Joe Chapman the school's maintenance supervisor has been working closely with the City to get all the proper permitting.

F. Hiring Lifeguards (Action Item) Tabled until May's meeting. The City has 3 applications at the moment.

G. Hiring of Justin Cope as a back-up Wastewater operator (Action Item)

Jake the City Maintenance supervisor has requested that the City hire Justin Cope as a back-up operator for when Jake is gone (Vacation or sick). Justin is certified and is willing to be a back-up for the City. He will be paid \$50.00 a month as a back and if there is a need for him, he will be paid a wage of \$20.00 per hour. Council member Zach Voglewede made a motion to hire Justin Cope as the City's back up operator at \$50.00 per month and \$20.00 per hour if his services are needed. Council member Jesse Wegner second the motion, all in favor, motion carried.

4) Public Comments/ Audience Comments: No Comments



5) Staff Reports:

Mayor Report – The City website is complete and can be found at cityofkendrick.com.

An Arbor Day grant was awarded to the City for \$300.00. The City purchased a Maple, a Frohburg Spruce, and 2 Hibiscus. The mayor has been in contact with ICRMP concerning the liability insurance for the Nathan's Car show and will have that taken care of for May's meeting. The City has been asked how and what a

person can be buried in in the Kendrick Cemetery, there will be more information on that soon. A letter was written to Tim Schmidt requesting the KJ Volunteer Fire Dept

access to the "waterhole" on hwy. 3 for Fire training. Tim gave his permission to

allow access to the Fire Dept. The pool will be open Tuesday- Sunday. Kevinn

Hamilton(510 W. Main St.) asked the City about sea containers on his property as a shop. This will be added to May's agenda as an Action item for the Council to decide.

Notices have been sent out concerning loose dogs to community members. The Latah County sheriff is now being called to address the complaints.

Jake Lustig – Public Works/Maintenance Jake handed out his monthly report. Please see attached.

Nadine Towne- City Clerk/ Treasurer~ Nadine Towne the City Clerk has been to a American Relief Protection Act ~ ARPA funds meeting, these funds are from the Federal government and have to be reported. There was a meeting for the Latah

County Clerks to understand the process and ask any questions we may have. The

CARES Act funds have all been reimbursed to the City as well. Nadine is working still on getting all the documents together for the Audit. There was a dispute charge on the City credit card statement concerning a duplicate charge from the State of Idaho for a Water Certification. That has been resolved. Nadine has also been working with



Consolidated Plumbing and Black Mountain Software getting all the software updated to allow the City to read the meters digitally.

6) Adjourn:

EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1))

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student: (Action Item)

Council member Zach Voglewede made a motion to go into Executive Session per Idaho Code 74-201(1) at 7:15 pm.

Roll Call:

Council members , Jesse Wegner, Keith Wilson, Zach Voglewede, Paul Rush

City Clerk Nadine Towne, City Maintenance Supervisor Jake Lustig and Mayor Rose Norris.

Council member Jesse Wegner second the motion, all in favor, motion carried.

Council member Zach Volgewede made a motion to adjourn executive session and return to regular session at 7:58pm. Council member Jesse Wegner second the motion, all in favor, motion carried.

Council member Zach Voglewede made a motion to adjourn the regular meeting at 7:59pm. Council member Jesse Wegner second the motion, all in favor, motion carried.



City of Kendrick

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