



MINUTES

REGULAR MEETING OF THE KENDRICK CITY COUNCIL

Tuesday May 17th 2022,

Kendrick Idaho

The meeting was held at the Kendrick City Hall at 6:00 PM. The Pledge was said, and the meeting was called to order at 6:00 PM on.

Those present: Dareld Hazeltine, Laurine Hazeltine, Jenny Perrigo, Val Norris, Steve Brooks, Chris Kochmeier, Matt Ross (HighSchool AG teacher), Kevinn Hamilton, Tony Shipman, Michaela Daniels, Bob Ouderkerken, and Latah Deputy Kyle Gehrlein, Council members: Paul Rush, Zach Voglewede, Jesse Wegner, Keith Wilson and Mayor Rose Norris, City Maintenance- Jake Lustig, and City Clerk- Nadine Towne

1) Consent Agenda:

A. Minutes: Approve May 17th,2022~ Council member Zach Voglewede made a motion to accept the minutes Council member Paul Rush second the motion, all in favor, motion carried.

B. Minutes: Approve February 8th, 2022~Council member Zach Voglewede made a motion to accept the minutes, Special meeting with DEQ. Council member Jesse Wegner second the motion, all in favor, motion carried.

B. Disbursements: Council member Zach Voglewede made a motion to accept the disbursements in the amount of \$ 36,184.16 . Council member Jesse Wegner second the motion, all in favor, motion carried.



2) Unfinished Business :

A. Car Show (Action Item)

Mayor Rose Norris started by letting everyone know that the City wants and encourages community events. With that being said there is some liability concerns for public events on City property. Mayor Rose and Council President Zach Voglewede spoke with ICRMP concerning how to proceed to ensure the city is covered. ICRMP gave the city two options (1) To get Liability Insurance naming the City as an additional insurer (2) Sign the General Release of Liability form from ICMP. Bob Ouderkerken from the VFW explained that the VFW will get half of the proceeds from the Car show, and they decide who else in the City will receive the other half of the proceeds. Michaela Daniels (Nathan's Café) stated that they are just trying to bring another event to the City of Kendrick. Jenny Perrigo asked how the City will decide who needs liability insurance for events held on City property. Mayor Rose explained what is consider a large event and what is a small event. The city council will make a clear outline by the July meeting. The Lions Club has discussed being a co-sponsor of the Car show and then the Car Show would fall under the Lions Club insurance. Council members Zach Voglewede, Keith Wilson, Paul Rush, and Jesse Wegner by a roll call vote agree with Nathan's Café 2nd Annual Car show signing the General Release of Liability form from ICRMP. Michaela Daniels would like to discuss the options with Nathan (he was out of town) Council member Jesse Wegner made a motion to accept the General Release of Liability form from ICRMP. Council member Paul Rush second the motion, all in favor, motion carried.

B. Sea Container Storage (Action Item)

Council member Keith Wilson explained how the code book works and how the City is updating codes for the city of Kendrick. The City has been asked by several



individuals about putting in Sea containers on their property for storage and or to make a shop with a roof joining two containers. The city is working on the codes as to how this will fall under building permits and if they will be allowed in the city limits. There is one already placed in homeowners back yard. The homeowner stated they didn't know they had to get a permit to have one placed. The Council will decide how to proceed with this particular situation since it was before they new ordinance was in effect. The Council is considering allowing sea containers ONLY if you have an active building permit and are using it for temporary storage. Per the building code in place anything over 200 sq.ft. requires a building permit. Kevinn Hamilton has asked the City for a permit to have two storage containers on his property with a space in between for a concrete slab to allow for a "garage space" to work on his projects. He stated he would have engineered trusses made for a roof. The City Council has tabled this discussion for tonight and will look into the codes to decide if the Sea containers will be permitted in the City limits.

C. Steve Brooks City use letter (Action Item)

Steve Brooks stated that the map that the City has concerning his property lines is not correct. Steve stated that the property has been surveyed seven times. Per Steve section 99 - B is City Right of Way for Brown St. it is 60 ft wide by 60 ft. long. Section 96 -A is Primeland. Steve states he has been maintaining the property in question for the last 15 years. Steve Brooks had a verbal agreement with George Brocke at one time allowing him the use of the property in question. The City now owns the property in question and has had an agreement with Steve Brooks since 2015. This is a copy of the minutes from the council meeting on August. 17th 2015.

The council re-addressed Steve Brooks request to park his vehicle's on the city property adjacent to his property. The council is concerned about the general appearance. Matt does not feel that any vehicles should be permanently parked on city property. Whatever the city decides it needs to be applied evenly to all citizens. The council decided that Steve could park his vehicles on the property but all vehicles must be licensed and no demolition or car repair is to take place on the property. The vehicles may need to be moved in the winter if Steve needs it to pile snow. The council has no objection to Steve Brooks keeping the area moved and weed free.



Council member Paul Rush asked Steve Brooks about the pile of stuff he has there now. Council member Keith Wilson asked about the trailers and the trailer house frames. Steve states he pulls them in and out of his shop to work on them. Steve Brooks explained he has had several health issues. Council member Keith Wilson wants the trailers moved Keith made the point that Steve Brooks has not abided by the original letter the City sent him in 2015. Council member Keith Wilson made a motion to give Steve Brooks 60 days from today (July 18th) to remove all trailers and stuff off of the City property. Council member Zach Voglewede second the motion, all in favor motion carried.

D. Well Site #4 (Action Item)

Cuddy and Associates (the surveyor) has been making progress at the Well site and should have a report for the City soon. The City will make a decision as to whether or not to have a Special meeting or wait until the regular June meeting to discuss the outcome of the report.

3) New Business:

A. Hiring Lifeguards and Office Help (Action Item)

The City has posted the Hiring of Lifeguards so far we have received 4 lifeguard and 2 office help applications. The pool will be open on July 1st and closed for July 2nd, 3rd and 4th. There is no one available to work that weekend. The City is planning on the pool opening in early June. Council member Zach Voglewede made a motion to hire the 4 lifeguards and the 2 office help for the 2022 swim season. Council member Jesse Wegner second the motion all in favor, motion carried.



B. Moving space 8 to permanent stay (Action Item)

The Council would like this space to be considered a long-term space. The Council is considering a 1year contract. The Council discussed that the power and the water need to be metered on its own separate meter. That would mean the tenant would pay for their own utilities. The Council asked how much it will cost for a meter and a power box to be installed in that space. Jake the Maintenance supervisor stated he will look into the cost. The council decided to table this until the next meeting.

C. Accepting Bob Ouderkerken's resignation from Planning and Zoning (Action Item)

Council member Zach Voglewede made a motion to accept Bod Ouderkerken's resignation from the JK Planning Zoning. Council member Jesse Wegner second the motion, all in favor, motion carried.

D. Matt Ross -City Pole Flower Baskets and Christmas in the Park (Action item)

Matt Ross came to discuss his background with making flower baskets and Christmas decorations. He is the high school AG teacher. He has the ability and knowledge with what and how the flower baskets need to hang and grow on the City light poles. He is very excited to bring this idea to the City and help beautify the downtown area of the City of Kendrick. He also has the experience and equipment to help the City get the park decorated for the holiday season. Matt Rose and Mayor Rose have discussed the city getting grant money and also getting business sponsors for these projects. Mayor Rose has been in touch with the Hill and Valley Garden and The Lions Club about being sponsors. There will be more information on these projects at the next few city council meetings. Council member Zach Voglewede made a motion to proceed with these projects as they stand now. Council member Paul Rush second the motion, all in favor, motion carried.



4) Public Comments/ Audience Comments:

Dareld Hazeltine from the VFW gave an update that the VFW has received \$5500. in grant money to update the bathrooms. Chris Kochmeier asked if she could put out one of the little green speeding turtles to remind drivers there are children out playing. The Council said since it's a temporary sign it would be okay. Tony Shipman asked if the City could put a flag in the flag holder on the pole near his property. Tony Shipman asked if could put up a sign near the highway at 503 W. Main St. welcoming Folks to the city of Kendrick and to please drive carefully. Nadine Towne the City Clerk stated she would contact ITD to see what the rules are and if it's possible.

5) Staff Reports:

Rose Norris- Mayor's Report

IWRA will prepare the Consumer Water Report again this year. They are the ones who were overseeing the Cities water treatment for 2021.

The City of Juliaetta has agreed to share the cost of the Sewer camera. The City of Kendrick will be updating the memorandum of understanding before the June City Council meeting. The JK Recreation district gave the City of Kendrick \$400.00 for the Kendrick War Memorial Pool's 75th Birthday party.

Jake Lustig – Public Works/Maintenance

Jake handed out his monthly report. Please see attached report.



Nadine Towne- City Clerk/ Treasurer

Nadine stated that the City will be getting its second disbursement of the ARPA funds in the next month. The Save the Pool account has balance of \$11,595.35. The Audit paperwork is still being pulled together. Nadine stated she will be gone and the office will be closed 5/24, 5/25, & 5/26.

6) Adjourn: Council member Zach Voglewede made a motion to adjourn into

EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1))

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student: at 7:54pm (Action Item)

Council member Jesse Wegner second the motion, all in favor, motion carried.

Roll Call: Council members

Zach Voglewede

Paul Rush

Jesse Wegner

Keith Wilson

Mayor Rose Norris

City Maintenance Supervisor Jake Lustig

City Clerk/ Treasurer Nadine Towne



Council member Zach Voglewede made a motion to leave Executive Session at 8:29pm. Council member Jesse Wegner second the motion, all in favor, motion carried.

Council member Zach Voglewede made a motion to adjourn the Regular meeting at 8:29 pm. Council member Paul Rush second the motion, all in favor, motion carried.