



MINUTES

REGULAR MEETING OF THE KENDRICK CITY COUNCIL

Tuesday June 23rd, 2022,

Kendrick Idaho

The meeting was held at the Kendrick Fire Hall at 6:00 PM. The Pledge was said, and the meeting was called to order at 6:00 PM on.

Those present:

Laurine Hazeltine, Kevinn Hamilton, Mike Towne, Val Norris, Tony Shipman, Lee and Jenny Hawkins,

Council members: Paul Rush, Zach Voglewede, Jesse Wegner, and Mayor Rose Norris, City Maintenance- Jake Lustig, and City Clerk- Nadine Towne

1) Consent Agenda:

A. Minutes: Council member Jesse Wegner made a motion to accept the May 17th, 2022, minutes . Council member Keith Wilson seconded the motion, all in favor, motion carried.

B. Disbursements: Council member Jesse Wegner made a motion to accept the disbursements in the amount of \$ 28,148.17 . Council member Keith Wilson seconded the motion, all in favor, motion carried.



C. Hiring of lifeguards : Mayor Rose Norris that she hired 2 more lifeguards , Taylor Boyer and Becca Jones and a water aerobics instructor Cassie Lustig and wanted the Council's consent. Council member Keith Wilson made a motion to accept the hiring of the lifeguards and instructor. Council member Jesse Wegner second the motion, all in favor, motion carried.

2) Unfinished Business :

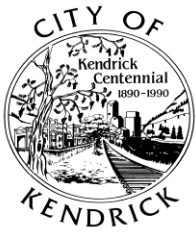
A. Well Site #4 -Quick Claim Deed(Action Item) Curry surveying has marked out all the pins for the well site. The City is now waiting on the survey report before the City can move forward with the quit claim deed for Brocke's.

B.(Action Item)

C. (Action Item)

3) New Business:

A. Keith Wilson 4wheeler sprayer(Action Item) Keith Wilson gave the City a weed Sprayer for the 4-wheeler. The mayor requested that the City reimburse Keith Wilson, the mayor stated that the sprayer is in excellent condition and run about \$180.00 - \$300.00 new. The mayor stated that Jake the City maintenance has used it to spray the entire city for weeds and it has been a huge benefit to his time. Council Member Jesse Wegner made a motion to reimburse Keith Wilson \$100.00 for the 4-wheeler sprayer. Council member Paul Rush seconded the motion, all in favor,



Motion carried.

B. Call out time for Jarod to check pool chemicals (Action Item)

The pool chemicals need to be checked daily. Jake and Skyler are not always Available to check the chemicals. If Becca Jones (lifeguard) is working she is trained and able to check them. Otherwise, Jared Coursey (part time help) will need to come in to check the chemicals. Council member Jesse Wegner made a motion to pay Jared Coursey (part time summer help) 2 hours to check chemicals on a Saturday or Sunday. Council member Paul Rush seconded the motion, all in favor, motion carried.

C. Luke Vincent- Vacating of Elaine St. (Action Item) Luke Vincent purchased a home At 501 W. Main St. Luke has requested that the city vacate the portion of Elaine St. that Runs between 501 W. Elaine St. and 409 W. Elaine St. That portion of Elaine St. dead ends and there are no city utilities thru that portion of the road. The mayor explained that the City has to notify all property owners within 300 ft. of 501 W. Elaine St. and hold a public hearing before the street can be vacated. Council member Jesse Wegner made a motion to proceed with a public hearing to vacate the



portion of Elaine St. between 501 W. Elaine St and 409 W Elaine St. Council member Paul Rush seconded the motion, all in favor, motion carried.

D. Spending Limit on Jakes city credit card and a card for the Mayor (Action item)

Jake Lustig the City Maintenance Supervisor has a city credit card. His daily Spending limit is set at \$1000.00. He has had a few times when he has had to go Over that amount and had to use his own credit card to cover city purchases. Nadine Towne the City Clerk has requested that Jake Lustig's spending limit be Raised to the amount \$2000.00 a day spending limit so Jake does not have to Use his own money to cover city purchases. Council member Jesse Wegner Made a motion to raise Jake Lustig's City maintenance supervisor daily spending Limit to \$2000.00 and get the mayor Rose Norris a card in her name with a \$1000.00 spending limit. Council member Keith Wilson seconded the motion, all in favor, motion carried.

E. Cemetery – Burial requests(Action Item) The city has been asked if they will allow

A person to be buried in the Kendrick City Cemetery on a pine board wrapped in a Shroud. The mayor Rose Norris has spoken to several surrounding cemeteries and This is not something that is allowed. In allowing this in a cemetery there could



Result in many issues. By a roll call vote of the City Council – Paul Rush - No, Jesse Wegner-No, Keith Wilson-No, and Zach Voglewede- No, the City Council Voted unanimously against allowing someone to be buried in the Kendrick City The Cemetery on a pine board wrapped in a shroud.

F. Employee T-shirts (Action Item) The mayor asked for the City employees to get T-shirts(\$11.50 each) Jake the City maintenance supervisor has requested yellow Safety shirts for all of the maintenance workers. Council member Zach Voglewede made a motion for the mayor to purchase t-shirts for the City Employees. Council member Jesse Wegner second the motion all in favor, motion Carried.

G. Latah Credit Union for the Pool (Action Item) Since the Wells Fargo bank closed 2 years ago in the City of Kendrick and the pool has not been operational for the last Years there was no need to have a local bank. Now that the pool is back up and Running there are daily deposits that need to be made. Nadine Towne the City Clerk Has requested that the City open an account at the Latah Credit Union just for the Daily pool deposits. Council member Jesse Wegner made a motion to open an account At Latah Credit union. Council member Zach Voglewede seconded the motion, all in



Favor, motion carried.

H. Night Swim Fee & Pool rules (Action Item) Today the rate to swim at the pool is \$3.25. On Wednesday and Fridays there is night swim from 7-9pm. So is the \$3.25 For each swim session or is that for BOTH sessions? Council member Jesse Wegner Made a motion for the \$3.25 rate to be for BOTH sessions of swim on Wednesdays And Fridays. Council member Zach Voglewede second the motion, all in favor, motion Carried.

I. Lions Club Grant Support & permission to write City building (Action Item) The City Owns all of the outbuildings next to the Fire Hall. The “Cook Shack” water heater went out on Locust Blossom while the Lions Club was getting the food ready for the luncheon along with the water going out there was a small electrical fire . As a result, the Lions Club is requesting a letter of support from the City of Kendrick with the mayor’s assistance to get a grant to get some electrical upgrades to the “Cook Shack” . The City of Kendrick will need to re-visit the upcoming budget for building Maintenance. Council member Zach Volgewede made a motion to give a letter of Support with the mayor’s assistance to write a grant letter for the Loins club. Council Member Jesse Wegner second the motion, all in favor, motion carried.



4) Public Comments/ Audience Comments: Jenny Hawkins read a letter from her And her husband Lee Hawkins they expressed their concern with their water meter And feel they are connected to the correct one and should not have to relocate their Water line. The Hawkins also expressed their concern that the city clerk has used Her position to her gain concerning building permits. Tony Shipman asked what the Timeline is for posting the agenda. Laurine Hazeltine asked if there was an update on the local flower thief. The mayor Rose Norris stated that she had emailed Chief Deputy Besst concerning the flower thief, parking on 5th St. (city park), cars going in Cars going in the wrong way on 6th St. and a drug drop off vacant home in town. She has not heard back from Chief Deputy Besst yet, so she does not have an update. Tony Ship asked what the timeline is for posting the agenda? Nadine Towne the City clerk explained that the agenda needs to be posted 48 hours before the meeting. With the reopening of the City pool and the holiday Juneteenth Nadine stated she completely forgot and therefore the meeting was rescheduled for the 23rd. of June to allow for the proper posting time. Kevinn Hamilton asked where the City was in its decision concerning the storage sea containers. Kevinn also



wanted to know about getting his neighbors water meter and power pole removed from his property. The mayor stated she would look into seeing what needed to be done to address these issues.

5) Staff Reports:

Mayor Report – The Sheriff contract has been updated and will be in effect Pool is up and running and the Save the Pool account has \$8,178.70. Lifeguard schedules are all done. Orientation class and CPR class has been completed. Mayor Rose talked about the lagoon project and that DEQ thought there was a change in the City’s plan. There was a meeting with Mountain Waterworks and CEDA concerning the timeline request that the city had previously made to DEQ. Everything is still on track and the wastewater upgrade is moving forward. There is quite a bit of funding for this project thru the Federal Government and the city is ranked #1 in the State of Idaho for need of funding for the wastewater upgrade project. The City will still need to start raising the sewer rates in increments to get the monthly increase up to the \$10.00 a month as discussed when the bond was passed in 2019 to allow for the 1st payment of the Bond for the sewer project upgrade. The mayor has also been talking with John Deobald concerning a possible land swap. That would allow for the City shop to be built next to City Hall. She still has quite a bit of research to finish before anything can even be addressed.

Jake Lustig – Public Works/Maintenance Jake handed out his monthly report. Please see attached.

Nadine Towne- City Clerk/ Treasurer – RV renter in space #7 will be leaving mid to end of July. RV storage 5th Wheel will also be leaving the end of July. Randy Keezer who stays in space 5 1/2 will be in Monday for 3 nights. Tad Brown came in to ask about his meter at 303 E. Main St. /101 N. 6th St. Tad will have a credit with the City with his water bill. The Clerk will double check all the numbers and according to Jake



the Maintenance supervisor Tad should only be charged for 1 meter. The city clerk stated that she is close to dropping the Audit paperwork off to Presnell Gage.

Mayor Rose Norris asked for a motion to go into :

EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1))

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student: (Action Item) Council member Zach Voglewede made a

Motion to go into EXECUTIVE SESSION at 7:36pm (IN ACCORDANCE WITH IDAHO CODE 74-206(1))

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student:

Council member Jesse Wegner seconded the motion, all in favor, motion carried.

The mayor requested for the Council members, Zach Voglewede, Jesse Wegner, Keith Wilson and Paul Rush, City Clerk/ Treasurer Nadine Towne, and Mike Towne Be present.

6) Adjourn: Council member Zach Voglewede made a motion to adjourn Executive Session at 8:26pm. Council member Jesse Wegner seconded the motion, all in favor, Motion carried.

Regular session Council member Zach Voglewede made a motion to adjourn regular session at 8:26pm. Council member Jesse Wegner seconded the motion, all in favor, Motion carried.



City of Kendrick

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