



## MINUTES

### REGULAR MEETING OF THE KENDRICK CITY COUNCIL

TUESDAY, March 21ST, 2023

Kendrick Idaho

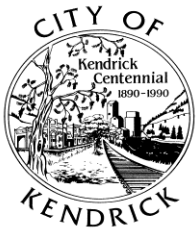
The meeting was held at the Kendrick Fire Hall at 6:00PM. The Pledge was said, and the meeting was called to order at 6:00PM.

Those present: Michael Wood, Austin and Danarose Weinmann, Sandra Charlton, Bobby Coleman, Mandie and Brian Busby, Val Norris, Connie Hites, Tony and Melissa Steinback and Chris Kochsmeier, and Jeni Freeman Hawkins. Council members: Keith Wilson, Paul Rush, Zach Voglewede, Jesse Wegner, and Mayor Rose Norris, City Maintenance- Jake Lustig, and City Clerk- Nadine Towne

#### **1) Consent Agenda:**

##### **A. Minutes: Approve February 21<sup>st</sup>, 2023, minutes (Action Item)**

Council member Jesse Wegner made a motion to accept the minutes from February 21<sup>st</sup>, 2023. Council member Zach Voglewede seconded the motion, all in favor, motion carried.



**B. Minutes: Approve March 2, 2023, Special meeting (Action Item)**

Council member Zach Voglewede made a motion to approve the special meeting minutes from March 2<sup>nd</sup>, 2023. With the change of determination to explain that the council had already discussed that they probably wouldn't talk about it since the Hawkins were not present at the time the meeting started.

Council member Jesse Wegner seconded the motion, all in favor, motion carried.

**C. Disbursements: \$38,532.56 (Action Item)**

Council member Zach Voglewede made a motion to approve the disbursements in the amount of \$38,532.56. Council member Jesse Wegner seconded the motion, all in favor, motion carried.

**D. Hiring of Lifeguards & Part Time Temporary Employee (Action Item)**

Hayden Kimberling, and Taylor Boyer so are far, the two lifeguards returning this summer swim season, along with Angie Cannon in the office. We are waiting for Leyton Brown and Mercedes Heimgartner to turn in their applications.

For part time summer help Jake has an application from Ralli Roetcisoender and Mason Kimberling. Randy Clemenhagen has filled out an application as well for part-time year-round help. Jake Lustig the city maintenance director explained he is the only one who knows where everything is, he stated it would be so helpful to have someone around when he is in holes and out sick. Randy Clemenhagen would be available on a part time as needed on call basis. Randy has asked for a higher rate of pay than the city can do at this time. Council Member Jesse Wagner made a motion to offer Randy the part-time -on call position at \$16 an hour with a 90-day probation. Council member Zach Voglewede seconded the motion. Council member Paul Rush was not in favor of the motion. Council Member Keith Wilson was in favor of the motion. Motion passed three yes's one no.



**E. Kori Claffey additional hours (Action Item)**

City clerk Nadine Towne explained how far she has gotten in the audit paperwork. She stated she has 3 months left of the main checking account left and the other 5 accounts are completed for reconciliation but has requested five more hours with Kori Claffey to finish the last 3 months of the main checking account. Council Member Keith Wilson asked if Kori could come in on a Saturday for a full day. City clerk Nadine Towne stated she would ask her. Council Member Keith Wilson made a motion to approve five additional hours for Kori Claffey to help finish the main checking account reconciliation. Council member Zach Voglewede seconded the motion. Council member Paul Rush was not in favor of the motion. Council Member Jesse Wegner was in favor of the motion. Motion passed three yes's one no.

**2) Unfinished Business:**

A. There was no unfinished business for this agenda

**3) New Business:**

A. Engineering Addendum Keller Associates, Inc. (Action Item)



This Addendum is for the sewer pipe project on 9<sup>th</sup> St. Jake has already gotten a bid from Roach Construction and will need to get 2 more bids before this project can move forward. Council member Zach Voglewede made a motion to approve the signing of the Addendum for Keller and Associates. Council member Jesse Wegner seconded the motion, all in favor motion carried. Council member Paul Rush asked about the Steve Rishling project.

**B. Latah County Building Inspection Services Engagement Approval (Action Item)**

Since the city no longer has a full-time building inspector (John Smith the city of Lewison's commercial inspector has been helping the city of Kendrick as needed). The city of Kendrick would like to ask if Latah County would again serve Kendrick for building permits and inspections. A new fee schedule would need to be adopted by the city of Kendrick along with the 2018 building codes as well as any county codes. Council member Jesse Wegner made a motion to ask Latah County to again serve the city of Kendrick for building permits and inspections. Council member Zach Voglewede seconded the motion all in favor, motion carried.

**C. Kiddie Pool Repair Jake Lustig (Action Item)**

Jake Lustig, City maintenance director explained the issues with the Kiddie pool. He explained that all the sealants in the joints have failed due to improper moisture and using the wrong sealant in the joints. Jake has not been able to get a hold of Start 2 finish coatings for some time. Jake was able to find Jared Wright from Superior Painting and Specialty Coatings who was able to give the city a bid needed for the kiddie pool. The bid will be \$7200.00 the city has the funds in the Save the Pool account. The city is always accepting donations for the pool. Council member Jesse Wegner asked if Superior Painting and coatings will warranty the work. Council member Zach Vogelwede made a motion to approve the bid for \$7200. Council member Jesse Wagner seconded the motion pending the warranty for services.

**D. Moose Draw Wastewater Proposal Jake Lustig (Action Item)**

Moose Draw is a private wastewater lagoon that serves 11 households on the Driscoll cutoff road. The lagoon is compromised and is overflowing wastewater.



DEQ has been contacted by Idaho Rural Water Association. The city of Kendrick has been asked to take the treated wastewater in to the city lagoon. Jake Lustig the city maintenance director gave a report that this will not in any way be harmful to the city lagoon. Moose Draw will pay the city of Kendrick \$400.00 per load bringing in 2 loads per day. Moose Draw will pre-pay the city of Kendrick \$4000.00 for the 1<sup>st</sup> 10 loads. Council member Zach Voglewede made a motion to allow Moose Draw to bring in 2 loads of wastewater per day until the Moose Draw lagoon is at a safe level. Council member Jesse Wegner seconded the motion, all in favor, motion carried.

**E. Brian Busby VFW Memorial Planter Plan (Action Item)**

Brian brought a drawing with the measurements of the planters and how they will look. Brian explained that the Hill & Valley Garden Club ladies will dig out the current dirt and they will be watering the new planters. The new boxes will not be outside the existing brick planters, they will be about 2 inches higher. The new boxes will be able to be pulled out for the winter months and there will be a lid that can be closed over the current boxes. Council member Zach Voglewede made a motion to allow the renovations of the VFW Memorial Flower boxes. Council member Jesse Wegner seconded the motion, all in favor, motion carried.

**F. Hawkins Variance Consideration (Action Item)**

Jeni Hawkins presented her same pictures as at the last meeting. She stated she emailed them to the mayor on Wednesday the 15<sup>th</sup> of March. The mayor stated she never received an email. Jeni is asking the Council to allow a 3foot variance to build off the property line instead of the 7foot per the city code. Jeni stated that the neighbors deck was built on the zero lot line. The Hawkins would like to bring their building out the back to match their neighbors deck stairs. Jeni stated they will not touch the neighbor's wall. Jake asked where their sewer line will go. Jeni stated they will be using cinderblocks to build their walls with a brick exterior to keep within the historical requirements. The mayor stated historical requirements were never adopted by the city council. Jeni stated all the building materials will be up to date building with the 2018 building codes. She stated they will be using Brick looking paneling as well. The mayor asked Jeni if Gavin Fletcher plumbing was doing their



work Jeni stated that they were going to find a different plumber. The mayor stated that they needed to get the new plumbers permit posted before work starts along with the fees and application to the city for the water and sewer hookup. Council member Keith asked about their timing as to when they will be starting the project. Jeni stated they would start breaking up the concrete this week. Council member Keith Wilson stated that if the city goes through Latah County planning and building the Hawkins will be on a timeline through the county. Mayor Rose stated that Jeni will need to deal with her for the application process and that that needs to be submitted before work begins. Deanna asked about where the contractors will be parking (Deanna runs the Furry Tale Inn across the street) Jeni stated that no one will be parking in front of the Inn and the alley behind the 801 E. Main St. will not be blocked. Jeni stated that Joe is their excavator, and he has a plumber they will use as well. Jeni was asked if they would be breaking up the sidewalk as well. Jake stated he has not looked at where the waterlines are to connect as of yet. Danarose Weinmann asked if the city grants the 3foot variance how do the Hawkins plan to navigate the brick wall for repairs? Council member Keith Wilson asked if the Hawkins will give access to the neighboring homeowners to repair their portion of the brick wall. Jeni stated that they would give access for repairs. It was asked if Jenni would record the granting of access/easement at the county courthouse so as to not have any conflict in the future and could be transferred if they sold. Austin Weinmann asked if there is a foundation under the 801 E. Main St building. Val Norris asked if there is a drain at the property. Council member Jesse Wegner made a motion to grant the 3ft variance recommendation from the planning and zoning committee. Council member Zach Voglewede seconded the motion, all in favor, motion carried.



#### **4) Public Comments/ Audience Comments:**

1. Tony Steinbeck asked about the contractor of the Kiddie Pool and if he was bonded and if so through which state. The City Clerk Nadine Towne stated that he was through the State of Washington. Tony stated that that there may be to way to recoup some of the funds from his work that failed.
2. Bobby Coleman at 209 A. St. asked about putting up a fence. City Clerk Nadine Towne explained that in the information and map she had already sent explained that this home is on the State Highway and there is an easement from the State. This request needs to be addressed through the State. Connie Hites explained that they need to get an application from the State office in Lewiston and she explained a bit of the process and where the office is.
3. Bobby Coleman also asked what the qualifications for the part-time city position are? Jake explained that this is an on call as needed position only.
4. Connie Hites stated there has been a lot of drama and tension at the last few meetings and expressed her feelings about what she has seen and heard at the last few meetings. Mayor Rose addressed her feelings and stated she wanted everyone to be able to talk openly at the meetings and that she has addressed the situation with council member Paul Rush and mayor Rose apologized on behalf of the city if anyone felt offended at the past few meetings. Council member Paul Rush stated that he did absolutely nothing wrong and asked if he should bend over for her. Mayor Rose asked him to refrain from his comment and asked for it to be noted in the minutes.

#### **5) Staff Reports:**

Mayor's Report ~ Mayor Rose and Council member Jesse Wegner will be attending ICRMP Supervisor training in March. Bert Brocke will be looking into the legal



aspects of the property lines and pins at 503 W. Main St. Mayor Rose submitted the Arbor Day grant application and explained that this year it is a lottery drawing.

Public Works/ Maintenance ~ Jake Lustig ~Please see attached report

City Clerk/ Treasurer ~ Nadine Towne stated that all water bills were sent and most everyone is current. She stated that she has been working on the Audit. She spoke to Presnell Gage and they told her the soonest they would be able to get to the city is the end of May. She is going to see if she can find a CPA that can get to the city sooner to complete the Audit for the City.

## **6) Adjourn:**

Council member Zach Voglewede made a motion to adjourn the regular meeting at 7:36 pm. Council member Jesse Wegner seconded the motion, all in favor, motion carried.

### **EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1))**

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student: (Action Item) (F) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.