



MINUTES

REGULAR MEETING OF THE KENDRICK CITY COUNCIL

Kendrick Idaho

June 20, 2023, at 6:00 PM

Call to order Regular Meeting /Pledge of Allegiance

1) Consent Agenda:

A. Minutes: Approve May 23,2023 Regular Meeting Minutes

Council member Jesse Wegner made a motion to accept the minutes of the May 23, 2023, minutes. Council member Keith Wilson seconded the motion, all in favor, motion carried.

B. Special Meeting Minutes May 23,2023 (Action Item)

Council member Jesse Wegner made a motion to accept the minutes of the Special meeting May 23, 2023. Council member Angie Coulson seconded the motion, all in favor, motion carried.

C. Approve May 30, 2023, Special Meeting Minutes (Action Item)

Council member Jesse Wegner made a motion to accept the minutes of the Special meeting May 30, 2023. Council member Keith Wilson seconded the motion, all in favor, motion carried.



D. Solid Waste Disposal Agreement between City of Kendrick and City of Moscow Idaho Approval (Action Item)

Mayor Rose updated the council concerning the Solid waste agreement with the City of Moscow. The agreement has been signed and sent back to the City of Moscow. Council member Jesse Wegner made a motion to accept the signed agreement between the City of Moscow and the City of Kendrick. Council member Angie Coulson seconded the motion, all in favor, motion carried.

E. Hiring of Pool Clerk Lisa Hadley and Angie Cannon as Office Manager Increase in Pay (Action Item)

Council member Jesse Wegner made a motion for the consent of hiring Lisa Hadley as an office clerk for the swim season of the Kendrick pool and to raise office clerk Angie Cannon's salary to \$14.00 an hour. Council member Angie Coulson seconded the motion, all in favor, motion carried.

F. Disbursements: \$ 29,818.16 (Action Item) **CORRECTION \$29,818.61**

Council member Jesse Wegner made a motion to accept the disbursements in the **Corrected amount of \$29,818.61**. Council member Keith Wilson seconded the motion, all in favor, motion carried.

2) Unfinished Business:

A. Workshop date for Council for Trailer Living Parameters and Personnel Policy additions and Rate Fee Changes (Action Item)

Council member Jesse Wegner made a motion to set the workshop date for July 13th 2023. Council member Keith Wilson seconded the motion, all in favor, motion carried.

B. Schedule Budget Workshop (Action Item)

Council member Jesse Wegner made a motion to set the workshop date for July 24th 2023 at 5:30 pm. Council member Keith Wilson seconded the motion, all in favor, motion carried.



3) New Business:

A. Donation of Land to the City of Kendrick from Chuck Taggart RPK 1450015 Value of \$1600.00. Mayor Rose explained that Mr. Taggart had called city hall concerning a piece of property he owns in the city of Kendrick. He told mayor Rose that he would like to donate the property to the city. He explained that he would like a donation receipt in the amount of \$1600.00. Mayor Rose asked the council if this was agreeable with them, she would reach out to the city attorney Will Herrington and begin the process. Council member Jesse Wegner made a motion to start the process with the city attorney Will Herrington to accept the donation of land from Mr. Taggart. Council member Angie Coulson seconded the motion, all in favor, motion carried.

B. Audit Report Status from Zwygart CPA/Nadine and Status of 2020/2021 and 2021/2022 (Action Item) Nadine Towne the city clerk has reached out to Jordan at Zwygart and Associates. He is out of the office for training but had the report on his and would get back to me as soon as he could. Council member Jesse Wegner asked what the status was on the next Audit and asked if would still be ready for the end of August. Nadine explained that she had not yet started but that would be on track and have it ready by the end of August.

C. Pool Update Opening Dates and change of Family Swim Nights /Lifeguards/Clerk Office (Action Item)

Status report: The new lifeguards did get training in the chair lift, chemicals, and in-service CPR training. There will be in-service training on the new AED.

D. City of Juliaetta Meeting Report Rose Norris/Stillman Norton (Action Item)

Stillman Norton was not available for the meeting tonight. There is a doodle meeting



to decide a date for both the cities to come together for another discussion on the wastewater project.

E. Latah County Agreement with City of Kendrick, Idaho for Solid Waste Collection, Recycling, and Bulky Waste Programs (Action Item)

Latah County commissioners chose Sunshine Disposal for the county Solid waste collection service. This new contract will go into effect Oct. 1st, 2023, with a five year contract. Mayor Rose will sign the contract to accept the terms from Sunshine disposal. Council member Jesse Wegner made a motion for Mayor Rose to sign the contract for Sunshine Disposal. Council member Keith Wilson seconded the motion, all in favor motion carried.

F. Request for Silver Sneaker Instructor Chris Prokay.

in July for use of Pool for a half an hour on Mondays during the day. (Action Item)

A lifeguard would need to be present for the Silver Sneakers class on Monday's at 11:00 am this would only be for the month of July. Council member Angie Coulson made a motion to allow the Silver Sneakers to use the pool and 1 lifeguard for the month of July. Council member Jesse Wegner seconded the motion, all in favor, motion carried.

G. Accept the resignation of Caitlin Selden-McMahan Fire Hall Cleaning (Action Item)

Caitlin went on maternity leave and will not return. Mayor Rose would like to continue cleaning the hall to save the funds for the purchase of new flooring for the Fire Hall. Council member Jesse Wenger made a motion to accept Caitlin's resignation and mayor Rose to continue cleaning the Fire Hall. Council member Angie Coulson seconded the motion, all in favor, motion carried.

H. Discuss PPE (Personal Protective equipment) (Action Item)

Council member Angie Coulson explained that the chemicals used and needed for the pool need to be done in a more protective manner. Masks should always be worn when dealing with the chemicals. Jake Lustig the city maintenance will be back in the office on Tuesday (06/27/23) and this will be addressed with Jake.



4) Public Comments/ Audience Comments:

Mayor Rose gave a statement concerning how the city is handling the situation at 806 E. Main St. The Recovery House. “The City will, of course, comply with the property And follow Idaho Code and City Ordinances and expects the property owner to also comply”

Kevinn Hamilton asked when the meter change out will occur. Mayor Rose told him that Jake will check with him concerning a time when Jake will start the project. He also asked about air in his water lines and if anyone else has had an issue on Wheeler St.

Carl Berglund proposed talking with the Todd’s concerning help with work for the folks at the Recovery house. Stating that there is not the infrastructure in Kendrick for work and that that will leave room for issues.

Mandy Busby asked about the Hawkins’ and if they were hooked up to the city services. She stated that there are concerns as to why they have been allowed to still live there without having sewer and water. The mayor stated that the city is discussing that situation this evening.

Deena Nelson asked about the “Recovery house” and asked what her right as a business owner and citizen of Kendrick is. She stated that she is very concerned about the effects this will have on her business.

Brian Busby asked if the city needs anything else from him or the VFW for the Car show. The city is still waiting to get the insurance form naming the city for additional coverage.

Becky Loomis asked about the ADA code for a “Recovery House” and she had looked up the codes from the DOJ and the State of Idaho. Mayor Rose explained that the city was working on this and would appreciate any information Becky had.



5) Staff Reports:

Mayor's Report ~ Rose Norris gave most of her report throughout the meeting. She did add that the newsletter was completed, and that the Arbor Day grant was also completed.

Public Works/ Maintenance ~ Jake Lustig did not leave his monthly report.

City Clerk/ Treasurer ~ Nadine Towne will be off for July 6,7, 10th and 11th and August 23rd, 24th and 25th. Travis Heath has paid all his past due water bill.

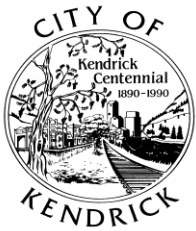
Nathan Fox called and asked about putting a cargo trailer on his property for a shop. Idaho Dept of Lands has been working on trimming the trail and getting the tall grass cut back. The city was gifted \$250.00 for pool scholarships

6) Adjourn:

Council member Jesse Wegner made a motion to adjourn to:

EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1))

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual



agent, or public student: (Action Item) (F) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

At 7:00 pm. Council member Keith Wilson seconded the motion, all in favor, motion carried.

Roll Call Vote:

Angie Coulson ~ aye

Jesse Wegner ~ aye

Paul Rush ~ aye

Keith Wilson ~ aye

Council member Angie Coulson made a motion to adjourn the Executive session and return to regular session at 8:24 pm. Council Member Jesse Wegner seconded the motion, all in favor motion carried. Council member Angie Coulson made a motion to adjourn the regular session at 8: 24 pm. Council member Jesse Wegner seconded the motion, all in favor motion carried.