



MINUTES

REGULAR MEETING OF THE KENDRICK CITY COUNCIL
MEETING WILL BE HELD AT THE KENDRICK FIRE HALL
600 Main Street
TUESDAY FEBRUARY 20TH, 2023, at 6:00 PM

The meeting was held at the Kendrick Fire Hall at 6:00pm. The pledge was said and the meeting was called to order at 6:00 pm.

Those present: Council members: Jesse Wegner, Angie Coulson, Susan Alexander, Ray Seegmiller, and Mayor Rose Norris, City Maintenance Jake Lustig, and City Clerk/ Treasurer Nadine Towne.

1) Consent Agenda:

A. Minutes: Approve January 16, 2024, Public Meeting Minutes for Judicial Confirmation (Action Item)

Council member Ray Seegmiller made a motion to approve the minutes from January 16th, 2024, Judicial Confirmation Special meeting.

Council member Jesse Wegner seconded the motion, all in favor, motion carried.

B. Minutes: Approve January 16, 2024, Regular Meeting Minutes (Action Item)

Council member Jesse Wegner made a motion to approve the minutes from January 16th, 2024, regular meeting.



Council member Angie Coulson seconded the motion, all in favor, motion carried.

C. Minutes: Approve February 1, 2024, Special Meeting Minutes (Action Item)

Council member Jesse Wegner made a motion to approve the Special meeting minutes from February 1, 2024.

Council member Ray Seegmiller seconded the motion, all in favor, motion carried.

D. Disbursements: \$26,007.96 (Action Item)

Jake was asked about the mag rock; he explained that is for the icy roads for the winter. He was also asked about how many loads of gravel

he had to put down to repair the damage on 7th Street due to Sunshine Disposal taking the garbage truck up that road, Jake stated 16/17

loads. Council member Ray Seegmiller asked about the leather patches and what they were for. Mayor Rose stated that they were for the

Fire dept. Also, there is a charge from the Bond attorney about the revision of the ordinance that Mayor will email her about.

Council member Jesse Wegner made a motion to approve the disbursements in the amount of \$26,007.96.

Council member Angie Coulson seconded the motion, all in favor, motion carried.

E. Advertisement for Bids Kendrick Sidewalk Replacement Update (Action Item)

Update on the sidewalk. Bids are to be turned in at City Hall and will be opened on the 28th at 2:00pm.

F. Hiring of Maintenance Position Chris Evans (Action Item)

Council member Jesse Wegner made a motion to approve the hiring of Chris Evans for the City maintenance position.

Council member Susan Alexander seconded. All were in favor.

2) Unfinished Business:



A. Steve Rishling Project Agreement Offer Discussion (Action Item)

Steve came into the office today 2/20/24 to update mayor Rose and wanted to know if there was any decision or questions from the city? Mayor Rose explained that the council was still going over his response to the city's requirements and that a meeting will be held as soon as the council is ready.

3) New Business:

A. Autumn & Nick Mc Pherson request for 3 Months in RV (Action Item)

Autumn called city hall this am 2/20/24 to say that they will no longer be living in their RV. They have moved into their house.

B. Fire Chief Val Norris Fire Department Update & Plans (Action Item)

Fire Chief Val Norris gave an update as to all that the Fire Department has been doing in the last few months. The fire department will be taking the Fire Fighter 1 Class. The Water tender will be getting new boxes (funds from truck fund). There are racks that need to be put up at the fire hall. The fire department is behind on the PPE's and the SCBA (breathing apparatus) are becoming outdated. The cost to outfit a firefighter is a lot (\$3000.00) Deary Fire Department is sharing their "old" equipment and that is helping with the burden of trying to purchase new equipment. The trucks need some updated parts as well to stay in compliance with the ISO rating. The ISO rating is a very important part of the insurance for the city residents and Fire Department. Council member Susan Alexander asked how the Fire Dept. gets their funds. Chief Norris explained that the budget is derived from taxes collected for Fire protection and they used to do the turkey raffle but that the car wash is the best fundraiser for the Fire Dept. Chief Norris also has been able to use the water tender for IDL during fire season and the department has been paid for that service. All monies are in a truck fund.

C. 17-012 Reading of Resolution (Action Item)



Mayor Rose read the Resolution 17-012 Summary of Resolution from January 16th, 2024. Mayor Rose asked

For a Roll Call vote to approve the Resolution 17-012. Council Members:

Susan Alexander ~Aye

Angie Coulson ~ Aye

Jesse Wegner ~ Aye

Ray Seegmiller ~ Aye

D. Approve Independent Contractor Agreement (Action Item)

No approval needed since Jake is staying on as the water and wastewater water operator.

E. Rate & Fee Increase for Utility Services Presentation (Action Item)

The Council needs to hold a workshop about the rates and fees for the city. The rates are below average currently.

Having completed 2 city audits the auditor has stated that there are not enough funds in reserve for the city. The council will continue to work on this matter.

F. Jason Ames #7 Request for an additional two months (Action Item)

Jason asked the council for an additional 2 months, possibly 3. He is working on getting rid of the white pickup and has moved the motorhome to the storage lot for \$25 a month and is also working on getting rid of it. Council member Jesse Wegner made a motion to approve the stay for an additional 2 months. Council member Ray Seegmiller seconded the motion, all in favor, motion carried.

G. Contract for Services ~ Will Herrington (Action Item)

Council member Jesse Wegner made a motion to approve the updated contract for services for the city attorney Will Herrington. Council member Ray Seegmiller seconded the motion, all in favor, motion carried.

H. Howling Dogs (Action Item)



City hall has received several complaints concerning howling dogs. The council has been asked what is a reasonable proximity for this issue?

The council would like to address this matter on a case-by-case basis, along with times of the day. Council member Jesse Wegner made a motion to approve the howling dog issues on a case-by-case basis. Council member Susan Alexander seconded the motion, all in favor, motion carried.

I. Accept the Letter of Resignation from City Clerk Nadine Towne (Action Item)

Council member Jesse Wegner made a motion to accept Nadine Towne's letter of resignation as the city clerk. Council member Ray Seegmiller Seconded the motion. All were in favor. Motion carried.

Mayor's Report ~ Rose Norris ~ Please see attached report

Public Works/ Maintenance ~ Jake Lustig ~ Please see attached report

City Clerk/ Treasurer ~ Nadine Towne ~ All bills have been entered and paid. All the minutes have been completed. I have compiled all the rates for the surrounding communities for the council to look over and read to adjust the current city rates. New hire and new council paperwork has been completed and submitted. The past due water bills have been noted and will be addressed next week. Nadine will be working on lists for the daily, weekly, monthly, and yearly to do lists.

Public Comment

6) Adjourn:



Council member Jesse Wegner made a motion to adjourn the meeting at 8:04 pm.
Council member Angie Coulson seconded the motion, all in favor, motion carried.

Council member Jesse Wegner made a motion to adjourn to:

EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1))

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student: (Action Item) (F) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

At 8:05 pm. Council member Ray Seegmiller seconded the motion, all in favor, motion carried.

Roll Call vote:

Susan Alexander ~Aye

Angie Coulson ~ Aye

Jesse Wegner ~ Aye

Ray Seegmiller ~ Aye

Council member Jesse Wegner made a motion to adjourn Executive Session at 9.08pm.
Council member Angie Coulson seconded the motion,
All in favor, motion carried.