



MINUTES
REGULAR MEETING OF THE KENDRICK CITY COUNCIL
MEETING HELD AT THE KENDRICK FIRE HALL
600 Main Street
Tuesday March 19, 2024 6:00 PM

The meeting was held at the Kendrick Fire Hall at 6:00 pm. The pledge of allegiance was said.

There was a motion to amend the agenda to include the appointment of Jessica Wegner as Deputy Clerk for the interim period till an employee is appointed in that position.

Those present: Council members: Jesse Wegner, Susan Alexander, Ray Seegmiller, Mayor Rose Norris, City Maintenance Chris Evans. No guests present. Angie Coulson absent.

1) Consent Agenda:

A. Minutes: Approve February regular meeting for February 20, 2024. (Action Item) Motion by Susan Alexander and seconded by Jesse Wegner.
all in favor, motion carried.

B. Disbursements: \$ \$39,047.36 (Action Item) Keller Associates was for the administration of the grant. \$2235.30 Gravel for 7th Street. Mayor Norris will pursue the share of reimbursement hopefully from Sunshine. Latah County Bill was for two months. Building Permit question: Grange Building. Council member Ray Seegmiller made a motion to approve the disbursements in the amount of \$39,047.36. Council member Jesse Wegner seconded the motion, all in favor, motion carried.



C. Hiring of Summer Help Blake Morgan (Action Item) Jesse Wegner made a motion to hire/consent to hire Blake Morgan for the summer helper. Susan Alexander seconded the motion. All were in favor. Motion carried.

2) Unfinished Business:

A. Steve Rishling Project (Action Item) Tabled not present.

B. Judicial Confirmation Hearing Update (Action Item) Mayor Norris reported on status and April 8th will be the Zoom Hearing. No action needed.

C. Fee Rate Increase workshop was set for the 11th of April. At 6 pm.

D. Kendrick Sidewalk Contract Award to BW'S Construction (Action Item) Status for start date \$197,500. Rose reached out to Keller Scott Linja on the start date and next steps.

3) New Business:

A. City Email/Computer Doctor Email Security Fee Increase

The fee will increase to \$125.00 for a set up and \$215.00 a year.

B. Automatic Aid Juliaetta-Kendrick Fire Departments (Action Item) Mayor Norris explained that this version was drafted by the attorney for Juliaetta. Basically, the same except for change in semantics. Jesse Wegner made a motion to approve the Automatic Aid Agreement and Susan Alexander seconded. All were in favor, motion carried (Action Item)

C. 2024 Arbor Day Proclamation (Action Item) was read by Mayor Norris and a motion was made by Ray Seegmiller and seconded by Susan Alexander. All were in favor, motion carried.

D. Lifeguard Certification Reimbursement Policy (Action Item) for was discussed and agreed upon by council that we would reimburse 50% for one year of



employment and 50% for the second year in order to incentivize returning employees. Susan Alexander made a motion to reimburse the lifeguards 50% for the first year and 50% the second year and Ray Seegmiller seconded the motion. Motion carried. All were in favor.

E. Naming of the Acting Deputy Clerk Jessica Wegner for the interim period in between employees. (Action Item) Mayor Norris requested that we appoint Jessica Wegner as acting deputy clerk for the interim period. Ray Seegmiller motioned to name Jessica Wegner as the acting deputy clerk for the interim period. Susan Alexander seconded the motion and motion carried unanimously.

Mayor's Report ~ Rose Norris ~ Please see attached report.

Public Works/ Maintenance-See attached report.

City Clerk/ Treasurer

Public Comment:

None

6) Adjourn: Adjourned at 7:32 for Regular session.

Council member Jesse Wegner made a motion to go into Executive session at 7:33 and exited at 8:45 pm.

EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE 74-206(1))

(B) To consider the evaluation, dismissal, or discipline of, or to hear complaints, charges, brought against a public officer, employee, or staff member or individual agent, or public student: (Action Item) (F) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.