



City of Kendrick

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MINUTES

MEETING WAS HELD AT THE FIRE HALL 600 E MAIN STREET

Tuesday September 17, 2024 at 6:00 PM

The meeting was held at the Fire Hall. The pledge was said, and the meeting was called to order at 6:00 PM. By Mayor Norris.

Councilmembers Present: Susan Alexander; Ray Seegmiller; and Jessica Wegner

Staff Present: Judy Wilson Clerk/ Treasurer; Chris Evans City Maintenance

Absent/Excused: Angie Coulson

CONSENT AGENDA

Mayor Norris tabled the minutes of August 20, 2024 minutes because they did not have them. Council member Wegner made a motion to approve August 26, 2024 Special meeting minutes and council member Alexander seconded the motion. All were in Favor.

Disbursement of \$ 47,871.84 was approved after a few questions. All questions were justified. Council Member Wegner made the motion to

Mayor-Rose Norris, Council Member-Angie Coulson, Jesse Wegner, Susan Alexander, Ray Seegmiller City Clerk/ Treasurer Danean Schmidt, Public Works Jake Lustig, Maintenance Chris Evans

have the disbursements approved and Council member Seegmiller seconded the motion. All were in favor.

UNFINISHED BUISNESS

P&Z Variance Application from Minimum setback requirements for Property located at 301 E main street, Property owner Berton Brocke. There was only one letter sent to P&Z from the Gaylords, they did not want to see a Commercial shop be put in. There was one comment by a property owner stating that the six feet would not be carried down the block. The six-foot variance will be allowed to build a one-story garage/shop. Council member Wegner made a motion to put the P&Z Variance on the Special meeting agenda next week. Councilman Seegmiller seconded the motion. All were in favor

NEW BUSINESS

Councilman Seegmiller made motion to provide Mayor Norris a cellular phone. Councilmember Wegner seconded the motion. All were in favor.

Council member Wegner made a motion to table the Emergency Operation plan. Council member Alexander seconded the motion. All were in favor.

Richie Skiles Incumbent Candidate for Sherrif for Latah County came in to introduce himself. Skiles told about his history of being a sheriff and being an officer in Kendrick .

Councilman Seegmiller made a motion to have the City Hall hours. Monday-Thursday open from 9-3 and Friday closed to Office traffic. Councilmember Wegner Seconded the motion. All were in favor.

The IRWA Service contract is expensive because they show up unexpected and each visit is a charge. They charge hundreds of dollars and then travel costs over the amount of the visit. Mayor Norris talked with Justin Cope in hopes of having him be our back up operator with his license until Chris Evans gets his licensing. Councilmember Wegner made a motion to revise and cancel the IRWA services contract and initiate a contract with Justin Cope in the amount of \$50.00 a month. Councilman Seegmiller seconded the motion, All were in favor.

CHS Primeland Response Status and next steps. Mayor Norris will write a letter to CHS asking for the remediation plan, permits and timeline. Councilman Seegmiller made a motion for the Mayor to draft a letter to CHS Primeland response for their plan and timeline. Councilmember Wegner seconded the motion. All were in favor.

Dave Klatt requests to plant a tree on city property (strip) via letter. Council member Wegner made a motion to allow Mr. Klatt to plant the tree. Council member Alexander seconded the motion. All were in favor.

Judy Wilson explained why City Hall would like to purchase a Business Copy Machine. Judy spoke with H&H Business systems. The cost would be \$150.00 dollars a month for a 5-year lease contract. There would be additional cost over and above. Councilman Seegmiller made a motion to purchase a business copy machine up to \$3500.00 dollars for the office. Council member Alexander Seconded the motion.

Mayor Report

See Mayor report.

Maintenance Report

See Maintenance report.

Clerk/ Treasurer Report

See Clerks report.

Councilor Comments:

None

PUBLIC COMMENT

No public comments

ADJOURN at 7:35 motion made by Council member Wegner and seconded by Councilman Seegmiller. All were in favor.

A motion to go into executive session was made by Council member Wegner in accordance with Idaho Code 74-206(1) and seconded by Councilman Seegmiller. Roll Call Vote

Wegner-Aye

Seegmiller-Aye

Alexander-Aye

**EXECUTIVE SESSION (IN ACCORDANCE WITH IDAHO CODE
74-206(1))**

APPROVED AS WRITTEN this _____ day of September 17 2024

Honorable Mayor, Rose Norris

Council President Jessica Wegner

Councilmember Angie Coulson

Councilmember Ray Seegmiller

Councilmember Susan Alexander

ATTEST:

City Clerk/Treasurer Judy Wilson

Mayor-Rose Norris, Council Member-Angie Coulson, Jesse Wegner, Susan Alexander,
Ray Seegmiller City Clerk/ Treasurer Danean Schmidt, Public Works Jake Lustig, Maintenance
Chris Evans