



City of Kendrick

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MINUTES

MEETING WAS HELD AT THE FIRE HALL 600 E MAIN STREET

Tuesday November 19, 2024 at 6:00 PM

The meeting was held at the Fire Hall. The pledge was said, and the meeting was called to order at 6:00 Pm.

Councilmembers Present: Susan Alexander; Ray Seegmiller; and Jessica Wegner

Staff Present: Danean Schmidt; Clerk; Chris Evan City Maintenance

Absent/Excused: Angie Coulson

Others Present: Eric McDowell; Wayne Schmidt; Kim Cannon ;and Beth Cannon

CONSENT AGENDA

- A. Approved the minutes of October 15th meeting minutes: councilman Seegmiller motioned to approve the minutes of October 15th 2024, seconded by Council President Wegner, All were in favor.
- B. Did not have minutes for September 24, 2024 meeting Danean will look for them to bring to next meeting.
- C. Disbursements in the amount of \$ 33,684.69 Keller amount excluded Council President Wegner made a motion to approve the Disbursements and Councilman Seegmiller seconded the motion, All were in Favor.
- D. Medical IIIA will be the new medical plan. On December first we will switch to IIIA plan and on the second of December we will cancel Regence. This is so there will not be a loss of coverage for Chris and Jake the two-city employees that have insurance through the city of Kendrick. When IIIa begins there will be three employees with insurance. Danean Schmidt will be added at this time. Councilmember Alexander made a motion to accept the proposal, and it was seconded by Councilmember Wegner. All were In Favor.

- E. Cost of living 2.5 % (cola). Councilman Seegmiller made a motion to grant a cost of living raise to city employees. This will be in effect on their next paycheck. Councilmember Jesse Wegner seconded the motion. All were in favor

UNFINISHED BUISNESS

- A. CHS Primeland Responded on the status of the demolition of the grain bin. Tim Silflow will correspond with the Mayor every other Thursday after their meetings. They will give updates on the progress and of proceedings.

New Business

- A. Council Member Wegner made a motion to separate the duties of the City of Kendrick Treasurer and the City of Kendrick Clerk . Council member Alexander seconded the motion. All in Favor.
- B. Council member Wegner made a motion to appoint Danean Schmidt as the Clerk of the City of Kendrick and councilman Seegmiller seconded the motion. All were in Favor.
- C. Danean Schmidt was sworn in as city clerk by Mayor Norris .
- D. Wayne Schmidt with Latah County Library District talked about how they are opening a new Library at the old Wells Fargo building on Main street Kendrick. They are very excited about their new adventure. The hour will be different depending on the days. They hope to extend hours but may have funding to put in two drop boxes for after hours. One for pickup and one for drop off.
- E. Beth Cannon presented a letter for the Honey Locust Tree that hit her car when it fell on the Duplex she lives in on September 25th . Mayor Norris will give the letter to our Lawyer because this is a legal matter. Mayor Norris will get back to her with an answer.
- F. Kevin and Amanda Sneve had a water leak at 101W Front street and are asking for water leak forgiveness. The council chose to give them 33% for water forgiveness. \$222.90 will be reimbursed . Councilman Seegmiller made a motion to grant them forgiveness and councilmember Wagner seconded the motion. All were in Favor.
- G. Chris Evans Completed his Certificate of Very Small Water Systems Operator. The council decided to give Chris a pay raise. He will get a .75 cent raise per hour for his accomplishment. Councilman Seegmiller motioned to give Chris the raise and Councilmember Wegner seconded the motion. All were in Favor
- H. Councilman Seegmiller made a motion to add Danean Schmidt to be an authorized signer at Wells Fargo . Councilmember Wegner seconded the motion. All were in Favor.
- I. There is an RV Parked for permanent living at 303 W main. Councilmember Wegner made a motion to Have Mayor Norris send a letter with the code attached explaining 30 days & then 3 months with city council approval.

- J. Eric McDowell has made a request for the city to apply for a grant to replace the clock on Main street. (Idaho Commerce Idaho Gem Grant) This grant will be for twenty-five to twenty-eight thousand dollars. If we receive the grant we will have to only raise 20%, which is good. If we do not get the grant ,we will have to raise all the money to make this happen. Mayor Norris will be co-working with Eric to get this done. It will take Eric a few days to get the grant wrote. Councilman Seegmiller made a motion to Coordinate with Eric McDowell & the Lions Club to apply for the grant and Councilmember Wegner seconded the motion. All were in favor.

PUBLIC COMMENT

- A. No Public comment

Reports

- A. Could not Find Mayor Norris's report will attach next month.
- B. Chris winterized equipment . Made a Fire Extinguisher inventory and tool Inventory. He is helping Mayor Norris decorate the Park for Christmas. Tree trimming and leaf removal is going well.
- C. Danean Schmidt is learning her position and will continue to do what she needs to do to get the job done in accordance with Idaho code 74-206.(1)

At 7:11 There was a Motion to go into Executive session made by Councilmember Wegner and the motion was seconded by Councilmember Alexander. All were in Favor.

Councilman Seegmiller made a motion to end Executive session a 7:35 PM Councilmember Wegner seconded the motion . All were in Favor.

Mayor, Rose Norris: Council Members Jesse Wegner; Susan Alexander; Ray Seegmiller

Clerk- Danean Schmidt- Treasurer Judy Wilson; Maintenance Chris Evans; Public Works Jake Lustig